

BRATTLEBY PARISH COUNCIL
<http://parishes.lincolnshire.gov.uk/Brattleby/>

The next meeting of Brattleby Parish Council will be held on **Monday 21 September 2020** commencing at **6.00pm** in the **BSA Village Hall**.

If required there will be a 15 minute public forum from 6.00pm when members of the public may ask questions or make short statements to the Council.

Jerry Scott
Brattleby Parish Council.

AGENDA

Open forum

- 1 Apologies for absence.
- 2 Notes of the meetings held on Monday 9 March and 24 June 2020 to be read and approved.
- 3 Matters arising.
- 4 Chairman's remarks.
- 5 Correspondence.
- 6 New Clerk
- 7 Laptop for Clerk
- 8 Accounts Statement 2020/21
- 9 Village Condition Walk/Risk Assessment
- 10 BSA Village Hall
- 11 Brattleby web site
- 12 St Cuthbert's Church report.
- 13 Items to be included for the next meeting
- 14 Any other business
- 15 Date of the next meeting.

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Notes of the meeting held at the BSA Village Hall on Monday 9 March 2020.

Present were Mr M Spencer, Mr J Scott, Mrs J Strange. There was one resident.

Apologies for absence: Mr D Wright

Minutes: The notes of the meeting held on Monday 6 January 2020 were agreed as a true record.

Matters arising: Mr Spencer reported that Gate Lodge was being sold to the owner's business partner. It was unclear at this time what the intentions of the new owner would be.

Work on clearing the dyke had started with the removal of trees. The price was £1400 + vat.

Chairman's remarks: These were covered by the agenda items.

Correspondence: None

Accounts Statement 2019/20: The statement was considered and agreed.

Dredging of flood dyke: See matters arising above. The dyke under the road would be cleared at the same time.

Speedwatch: Mr Spencer said that training was being arranged by Scampton PC with Lincs Road Safety. The Sturton scheme was operational and doing well. A possible location for Brattleby would be opposite the bus shelter.

BSA Village Hall: Mr Spencer said the hall was busy. Grants were being sought to continue the upgrading programme.

Brattleby Web Site: The handover from Ms Vahl to Mr Wright would coincide with upgrading of the site by LCC.

St Cuthbert's Church Report: The plaster repairs were almost complete and not as extensive as first thought. The church will require cleaning after the work. Painting would be carried out when the new plaster had dried.

The DAC had congratulated the Friends of St Cuthberts group on the level of fund raising.

The Church would take over the responsibility for paying the £1200 annual insurance.

The provision of a toilet was still under consideration.

Items for the next meeting: To be determined.

Any Other Business: Concern was expressed about tractors and trailers speeding through the village particularly on Thorpe Lane. This happens on the occasion of periodic deliveries of materials to the anaerobic digester. The contractors were P. Russon and Son of Burton. It was agreed to report this again to Lockwood's farm manager.

It was reported that the road sign at the top of Brattleby Hill had rotted and broken.

Date of the next meeting: Monday 21 September 2020 at **BSA Village Hall** in Aisthorpe at **6pm**.

Signed _____ Date _____

Signed _____ Date _____

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Notes of the **extraordinary meeting** held at Mr Scott's house on Wednesday 24 June 2020 at 2.30pm.

Present were Mr M Spencer, Mr J Scott, Mr. D Wright.

1. **Apologies for absence:** Mrs J Strange
2. **Annual Governance and Accounting Statements 2019/20:** The following matters were presented and considered:
 - final accounts for the year,
 - the Annual Governance Statement,
 - the Annual Accounting Statement
 - the explanation of variances between 2018/19 and 2019/20
 - the internal audit report

The statements and reports were agreed

3. **Certificate Of Exemption for Smaller Authorities:** As the annual expenditure of the Council is under £25000 a Certificate of Exemption can be applied for. This removes the need for an external auditor to examine the accounts and practices of the Council. For the purposes of openness and transparency the Council is still required to prepare the same statements and reports as it would for an external auditor and instead publish them and make them available for inspection by residents. The papers listed in 2. above will be published on the Brattleby website in the near future.
4. **Accounting Statement for 2020/21 to date:** The statement was presented and approved. The Council has £7302 in the bank. Commitments had been made to clear the flood dyke and contribute to the speedwatch campaign in conjunction with Scampton Council. It was also agreed to fund additional gulley clearing in the village to compensate for reductions in service by Highways. There remained some scope within the budget to fund any modest projects or improvements around the village that will benefit residents in some tangible way.
5. **Renewal of Council Insurance:** Mr Scott confirmed that the annual insurance policy had been renewed at a cost of £381.54
6. **Any other business:** Now that the new footpath was being used regularly it was agreed to locate a dog box at the East Lane end of the footpath.

Several road gulleys were blocked and Mr Spencer had referred this to Highways on 8 June. See note 4 above.

Dog boxes were not being emptied and this had been referred to WLDC.

Complaints had been received about the following matters:

- Continued dog fouling in the churchyard. It was an offence not to clear dog mess and for owners to claim they didn't see it happen was no excuse. Legal action will be considered if the problem continues.
- Dumping of grass cuttings and other garden rubbish on Parish and other land by some residents showed a careless disregard for the village and other residents. This can be classed as fly tipping and dealt with accordingly.
- Weekend working on the new build on Back Lane was causing a nuisance to local residents and had been reported to WLDC and the site owner

It was with great regret that Mr Spencer announced the death of Mark Willows, resident of Back Lane. The Council extends its condolences to Mark's family and friends.

Date of the next full meeting: Monday 10 August 2020 at **BSA Village Hall** in Aisthorpe at 7pm.

Signed _____ Date _____

Signed _____ Date _____

BRATTLEBY PARISH COUNCIL - ACCOUNTS FROM 01/04/20 to 31/03/2021

Expenditure	Chq. No.	Total £	VAT reference number UB 6010		VAT reg No
			Net cost	VAT	
30/04/20 Green Grass Contracting	334	£ 79.32	£ 66.10	£ 13.22	816995088
23/05/20 Came and Co (Insurance)	335	£ 381.54			
04/06/20 Green Grass Contracting	336	£ 79.32	£ 66.10	£ 13.22	816995088
15/07/20 Green Grass Contracting	337	£ 79.32	£ 66.10	£ 13.22	816995088
13/08/20 BSA Village Hall (room hire)	338	£ 66.00			
16/09/20 Green Grass Contracting	339	£ 79.32	£ 66.10	£ 13.22	

£	764.82	£	264.40	£	52.88
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Income

Brought forward from 2019/20		£ 5,847.20
01/04/20 Precept	£ 2,000.00	
	£ -	
	£ -	
	£ -	
	£ -	
	£ -	
	£ 2,000.00	£ 7,847.20

Total Income for the year	£ 2,000.00
Total Expenditure	£ 764.82
	£ 1,235.18
Brought forward from 2019/20	£ 5,847.20
	£ 7,082.38 #

Reconciliation

Bank statement balance at 06/08/20	£ 7,227.70	
Plus income not showing on statement	0.00	Less un-presented cheques
		339 £ 79.32
		338 £ 66.00

£	7,227.70
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£	145.32	£	7,082.38 #
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Current financial balance at 23/06/20 **£ 7,082.38 #** # Must tally