



BRATTLEBY PARISH COUNCIL

Minutes of the Brattleby Parish Council (BPC) meeting

held at the BSA Village Hall on

Monday, 13th July 2026 Commencing at 19:30

Councillors present:

Chair (Interim) - David Bradford (**DB**)

Lynne Doyle (**LD**)

Pam Watson (**PW**)

Clerk and RFO: Nicki Bromley (**NB**)

In attendance: Three members of the public – all residents of the Parish of Brattleby.

Agenda item		Action by whom
	First action: Nomination and appointment of new interim Chair. Nomination Cllr Lynne Doyle, seconded Cllr Pam Watson	
1.	Apologies: Mark Blackbourn	
2.	Declarations of interest and dispensations: Standing item- Declaration of interest made by Councillor Pam Watson (PW) regarding her role as Business Manager for the Village Venture.	

	No further declarations of interests were made, or dispensations announced.	
3.	Minutes of previous meeting – the minutes of the last meeting (Feb 26) were approved and will be uploaded to BPC website.	PW/DB
4.	Matters arising: ➤ See relevant section within the Minutes	
5.	Public Session: Three members of the public attended all of whom live within the Parish of Brattleby and are on the electoral register. Items raised in order: A. Paint for Village Gates. Discussed at Feb Meeting and <u>Action</u> allocated to MB . Paint to be bought and invoice sent to NB for payment	
6.	Clerk's report: i. Correspondence to Clerk (electronic mail sent to Cllrs): ✓ Policy document received for renewal for Zurich Indemnity insurance ✓ New Councillor vacancy – no interest (see item 8) ✓ Google drive received from former Chair– needs review ✓ Notification of audit exception received from PK Littlejohn needs uploading to Website	NB PW/DB
7.	RFO ii. Financial Position – Healthy Accounts presented to Councillors by NB - see BPC council website for latest reports. It was noted that the PC should not hold more than the precept amount in the Business account, this is currently not an issue. iii. Precept : received. iv. LCC Renumeration received v. HMCC VAT 25 26 received	PW/DB

8.	Correspondence/ Council Matters: See Clerk's report Discussion took place about the vacancy for a Councillor despite promotion via Village WhatsApp Group and notice board (Bus Shelter). It was agreed a further push at promotion was necessary, DB (<u>Action</u>) to co-ordinate this with the information used to highlight the work of the BPC under the stewardship of Stephen Morris. Flyers to be posted around village and through letter boxes. NB to provide summary of achievements (<u>Action- completed</u>).	
9.	Trees & Conservation: ➤ Tree warden's report (LD): i. Trees – Erik from Arborez has provided a quote for maintenance of the Ash to the southern end of the paddock which overhangs Back Lane and is encroaching on the BT telephone cables. DB and LD agreed the quote for works. Erik will sort any permissions needed from WLDC - NB to monitor (<u>Action</u>). <i>Post meeting note:</i> ii. Many of the trees on the Paddock need maintenance where they overhang parameter walls and property. Liaison with Arborez to be undertaken and any works quoted for BPC consideration. iii. Grass cutting now underway on a regular basis. 3 cuts as per LCC requirement along main road agreed. The grass on the Paddock and between East and Back Lane will be cut as required (prn) which is approx. every 2-3 weeks between April and November. PW (<u>Action</u>) to liaise with contractors ensure areas such as the Old Forge Footpath tidy of weeds and brambles etc. Renumeration from LCC received. iv. The stone wall opposite East Lane and footpath down to Thorpe Lane looking overgrown. PW to liaise with the Estate Manager for the landowners to ensure this is tidied (<u>Action</u>).	NB LD/DB/ NB PW PW

10.	Planning: i. Poultry Farm application (WL/2026/00207) for Cliffe Farm had been circulated via the Village WhatsApp Group (see link https://westlindsey-publicportal.statmap.co.uk/horizoNext/publicportal/planningapplications/150606) ii. To enable individuals to comment. It was agreed that comments should be made by the BPC points to be raised and submitted. NB Action.	
11.	Highways, Footpaths, Signage, Speed Awareness and Law Enforcement (see sections below for each element): i. Highways – Back Lane surface – General problems remain around surface integrity. (For Drainage, please see relevant Section 12). ii. Footpaths – nothing to report. iii. Signage – Sign to St Cuthbert’s sourced and erected. iv. Speed Awareness – the 30-mph limit is now in place. Observations made show changes in the speeds drivers are doing on entry to the village, although a number speed up on exit. The data has shown a small change to habits, but it is still early days. MB to review data and to consider if further intervention from Lincolnshire Police is necessary such as stop checks. (Action MB)	SM
12.	Emergency planning & drainage:	

	i. The drains at the corner of Back Lane near to Garden House extensive work was carried about by LCC in December 25 and February 26. Drains were repaired and cleared. MB to review and monitor situation reporting back if further work needs to be done (<u>Action</u>). All agreed that any drains on private land need to be discussed with relevant landowner in terms of maintenance etc. ii. LD mentioned that the annual “walk round” has not been undertaken for some time and should be done soon. This needs to be recorded in terms of observations and actions with BPC meeting minutes. Review at October Meeting. iii. Brattleby Hill ditch is a matter of some concern as overgrown, and water flows down the hill, which in Winter Freezes causing both icy conditions and poses a risk to the surface’s integrity. MB (<u>Action</u>) to liaise with LCC to see whose responsibility this is in terms of maintenance.	ALL
13.	Village assets: i. The inventory of assets and location to be reworked (NB). <u>Action</u>	
14.	Friends of St Cuthbert’s Church: No representative	
15.	Action Log – this will be summarised at the end of meeting notes i. General Action log with NB and reviewed post meeting.	All
16.	AOB i. No representative of the main landowners in the village was able to attend, therefore, no updates on behalf of the Estate. <u>Action</u> for reconnection PW and MB See above. ii. Picnic provisions to be acquired by PW and LD. Receipts to NB. iii. It was acknowledged that several villagers go above and beyond and should be provided with official thanks from BPC. NB to source suitable resources (<u>Action</u>).	PW and MB

	Meeting closed at 20:45																												
17.	Date and times of future meetings Monday, 12th October 2026 Monday, 22nd February 2027 All Start times 19:30 + Venue BSA Hall																												
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