



BRATTLEBY PARISH COUNCIL

Approved Minutes of the Brattleby Parish Council (BPC) meeting

held at the BSA Village Hall on

Monday, 23rd February 2026 Commencing at 19:30

Councillors present:

Chair - Stephen Morris (**SM**)

Vice-Chair - Lynne Doyle (**LD**)

Mark Blackburn (**MB**)

David Bradford (**DB**)

Pam Watson (**PW**)

Clerk and RFO: Nicki Bromley (**NB**)

In attendance: Four members of the public – all residents of the Parish of Brattleby.

Agenda item		Action by whom
1.	Apologies: None	
2.	Declarations of interest and dispensations: Standing item- Declaration of interest made by Councillor Pam Watson (PW) regarding her role as Business Manager for the Village Venture. No further declarations of interests were made, or dispensations announced.	

3.	Minutes of previous meeting – the minutes of the last meeting (Dec 25) were approved and will be uploaded to BPC website.	PW
4.	Matters arising: ➤ See relevant section within the Minutes	
5.	Public Session: Four members of the public attended all of whom live within the Parish of Brattleby and are on the electoral register. Items raised in order: i. Water pump (donated to the previous Chair of BPC) – near Slated Cottages, School Lane. This is in a poor state regarding vegetation and paint work. Vegetation removal and maintenance i.e. painted. It was agreed by all that black would be a suitable colour) Agreed by all. <i>Post Meeting note:</i> vegetation removed by a parishioner and to be painted ii. Paddock Stone walls – the status of the walls was discussed. It was agreed that these looked much improved since the maintenance carried out in November. However, this is an ongoing issue which needs regular review by the BPC. NB said she would remove the thickness of the ivy, etc. near their property. PW then agreed to ask George Hauten to review the status of the walls. <i>Post meeting note:</i> ivy removed to southern end (five aggregate bags full). Walls reviewed and agreed that the ivy had grown too deeply into the wall's crevasses, and there was a risk of the wall completely collapsing. Therefore, regular maintenance of new growth to be required by volunteers. iii. Bench – not level. SM agreed but was sited during very cold weather. However, is useable and all agreed was a nice addition to the village. iv. Christmas tree- rooted tree donated by a parishioner is a little near the village sign and may need to be moved in the future.	ALL

6.	Clerk's report: i. Correspondence to Clerk; no written correspondence received since the meeting in December - All correspondence of note received via email had been shared with the BPC members via their.gov.uk emails and any relevant items to be picked up on the agenda.	NB
7.	RFO ii. Financial Position – Healthy Accounts presented to Councillors by NB - see BPC council website for latest reports. It was noted that the PC should not hold more than the precept amount in the Business account, this is currently not an issue. iii. Precept now at £3950 which reflects an inflationary rise of 4.1%. <i>Post meeting note:</i> received.	
8.	Correspondence/ Council Matters: Nothing to report that is not an item on the agenda.	
9.	Trees & Conservation: ➤ Tree warden's report (LD): i. Trees – Erik from Arborez has completed a survey of all trees on The Paddock. One of the Sycamore's needs immediate removal. Work agreed by SM and LD. <i>Post meeting note:</i> works completed. NB noted the Ash to the southern end of the paddock which overhangs Back Lane is encroaching on the BT telephone cables. SM and LD agreed for NB to ask Erik to review. <i>Post meeting note:</i> Erik has reviewed: has stage one Ash die back needs the crown removing by one third. This needs WLDC permissions which Erik has sought as part of his quote for works, agreed at the Annual PC meeting in May) ii. Grass cutting now underway on a regular basis. 3 cuts as per LCC requirement along main road agreed. The grass on the Paddock and between East and Back Lane will be cut as required (prn) which is approx. every 2-3 weeks between April and November. PW to ask contractors to also keep areas such as the Old Forge	NB

	Footpath tidy of weeds and brambles etc. <i>Post Meeting Note</i>: agreed at an additional cost of £40 again on a prn basis. NB has applied for remuneration as per LCC's scheme. i. Daffodils – Planting of spring bulbs was undertaken in November. Thanks to all Parishioners who helped with the planting and to LD for co-ordinating this. All agreed that these looked good and enhanced the village. ii. LD questioned the replanting of the felled area to north of the village, which was a condition of the felling. This was to be monitored. <i>Post meeting note</i>: new trees have been planted with Deer guards.	ALL
10.	Planning: i. Oak House Planning application received, BPC and others put in several objections such as over development of the plot (BPC). Planning granted despite these objections. ii. The development behind Corner Cottage was thought to not have received additional planning for the change of use of the second building. SM contacted WLDC who looked into the matter and advised that permissions were in place as necessary.	
11.	Highways, Footpaths, Signage, Speed Awareness and Law Enforcement (see sections below for each element): i. Highways – Back Lane surface - problems remain. (For Drainage, please see relevant Section 12). <i>Post meeting note</i>: potholes especially at the north end have been filled. ii. Footpaths – nothing to report. iii. Signage – Sign to St Cuthbert's still to be sourced. (SM) <i>Post meeting note</i>: now in place. See AOB.	SM

	iv. Speed Awareness – the 30-mph limit is now in place. Observations made show changes in the speeds drivers are doing on entry to the village, although a number speed up on exit. The data has shown a small change to habits, but it is still early days.	
12.	Emergency planning & drainage: i. The drains at the corner of Back Lane near to Garden House extensive work was carried about by LCC in December. Drains were repaired and cleared. Post Meeting Note: further works were carried out to join the drains opposite Field End House to the main system. ii. Drainage in the village to be monitored regularly (MB), especially the drains to the rear of Back Lane and School Lane. Further maintenance work to be considered with the support of the local landowners should this become necessary. Ditch to the north of the village where logging had been done was clear of any brash. iii. LD mentioned that the annual “walk round” has not been undertaken for some time and should be done soon.	ALL ALL
13.	Village assets: i. The inventory of assets and location to be reworked (SM). <u>Action Outstanding</u>	
14.	Friends of St Cuthbert’s Church: i. Works have been carried out. likely to start in the new year.	
15.	Review Action Log reviewed and to be updated (copy to be sent to NB)	All
16.	AOB i. Signs for The Paddock and Old Forge Footpath to be purchased. These will state that these are amenities for which the BPC is responsible. <i>Post Meeting Note:</i> all in situ. ii. No representative the main landowners around the village was able to attend, therefore, no updates on behalf of the Estate.	SM

	iii. White gates – these will need maintenance in due course. Exterior paint to be purchased to enable this to be undertaken in the Spring (MB). iv. Dog Waste bin – it had been noted that there were bags of dog excrement being left on School Lane around the 30-mph sign. It was proposed that the remaining unused bin be cited at this point. There were concerns raised about this and SM to check permission to use the LCC sign. <u>Action- Outstanding</u> v. Non metered electric supply to telephone box on East Lane is regularly monitored by NB. Via British Gas Business account. No further cost incurred at present. Meeting closed at 20:45	
17.	Date and times of future meetings Monday, 13th July 2026 Monday, 12th October 2026 Monday, 22nd February 2027 All Start times 19:30 + Venue BSA Hall for ALL	