



BRATTLEBY PARISH COUNCIL

Minutes Brattleby Parish Council (BPC) meeting

held at the BSA Village Hall on

Monday, 1st December 2025 Commencing at 19:30

Councillors present:

Chair - Stephen Morris (**SM**)

Vice-Chair - Lynne Doyle (**LD**)

Pam Watson (**PW**)

Mark Blackbourn (**MB**)

Clerk and RFO: Dr Nicki Bromley (**NB**)

In attendance: Three members of the public – all residents of the Parish of Brattleby.

Agenda item	Action by whom
1. Apologies: None	NB
2. Declarations of interest and dispensations: Standing - Declaration of interest made by Councillor Pam Watson (PW) regarding her role as Business Manager for the Village Venture. No further declarations of interests were made, or dispensations announced.	

3.	<p>Minutes of previous meeting – the minutes of the last meeting (Sept 25) were approved and will be uploaded to BPC website (PW).</p>	<p>NB & All</p>
4.	<p>Matters arising:</p> <ul style="list-style-type: none"> ➤ See relevant section within the Minutes other than appointment of new Councillor See next section <p>Nomination and election of new Coucillor. SM proposed that David Bradford (DB) (in attendance, be nominated for the role of Councillor. This was seconded by LD.</p> <p>All documentation completed by NB as Clerk. To be forwarded to Electoral Services at WLDC (<i>Post meeting note</i>: Declaration of Interests returned and needs completing in full (17/12/2025).</p> <p>DB then joined the members of the Council for the rest of the meeting.</p>	<p>SM & LD</p> <p>NB</p>
5.	<p>Public Session:</p> <p>Three members of the public attended all of whom live within the Parish of Brattleby and are on the electoral register.</p> <p>Items raised in order:</p> <ul style="list-style-type: none"> i. Water pump – Slated Cottages, School Lane. This is in a poor state regarding vegetation and paint work. To be looked at with a view to vegetation removal (Volunteers to be asked for) (SM) and maintenance i.e. painted. Suggested that Black would be a suitable colour. (Action SM). ii. Paddock Stone walls – the status of the walls was discussed. It was agreed that these looked much improved since the maintenance carried out in November. However, this is an ongoing issue which needs regular review by the BPC (Action) iii. Neighbourhood Watch – Paperwork and correspondence with former volunteer to be obtained. A parishioner volunteered some time ago. (SM) to see if they are still interested. 	<p>SM</p> <p>ALL</p> <p>SM</p>

6.	<p>Clerk's report:</p> <ul style="list-style-type: none"> i. Correspondence to Clerk; no written correspondence received since the meeting on 22nd September - All correspondence of note received via email had been shared with the BPC members and any relevant items picked up on the agenda. 	NB
7.	<p>RFO</p> <ul style="list-style-type: none"> ii. Financial Position – Healthy Accounts presented to Councillors by NB - see BPC council website for latest reports. Consideration to be given to any excess at the end of the year in terms of investment. iii. Precept now at £3950 which reflects an inflationary rise of 4.1% iv. NB requested payment be authorised for the final invoice from Nigel Heather for Grass Cutting and Software update for BPC laptop. Agreed by Councillors PW and LD 	
8.	<p>Correspondence/ Council Matters:</p> <p>Nothing to report that is not an item on the agenda.</p>	
9.	<p>Trees & Conservation:</p> <ul style="list-style-type: none"> ➤ Tree warden's report (LD): <ul style="list-style-type: none"> i. As per previous Minutes PW- concerns had been raised about the pink chestnut on the paddock. LD had sourced two quotes. Work to commence on 4th December to trim the diseased branches from the Pink Chestnut to the East of the Paddock and to undertake a comprehensive survey of all trees including the Ash at the South end which is overhanging the BT cables. (<i>Post meeting note:</i> the Arborist was unable to attend 4th December and planned to attend the following week 11th and has since visited and carried out works accordingly. 	

	<ul style="list-style-type: none"> ii. Grass cutting now underway on a regular basis. 3 cuts as per LCC requirement along main road agreed. Paddock grass and between East and Back Lane as required which is approx. every 2-3 weeks between April and November. iii. Daffodils – Planting of spring bulbs was undertaken in November. Thanks to all Parishioners who helped with the planting and to LD for co-ordinating this. Pegs and string marking the planting sites need to be removed. iv. The trees on the “Old Forge” footpath between Back Lane and East Lane had been tidied up; as has the debris from the weedkilling adjacent to the fence belonging to Red Brick House. 	
10.	<p>Planning:</p> <ul style="list-style-type: none"> i. Oak House Planning application received, BPC and others put in several objections such as over development of the plot (BPC). ii. Planning received for St Cuthbert’s Church. Concern expressed by the Friends of St Cuthberts at the repositioning (advised by Diocese of Lincoln) of the composting toilet and therefore BPC filed an objection citing concern of the nearness to consecrated ground. A new site has been allocated but it is unclear if this will go ahead due to funding. iii. The second building on the site near Corner Cottage has not received planning permission. Concern expressed at possible change of use and unevidenced suggestion that additional accommodation will be placed on the site for visitors increasing the traffic flow in the village and especially Back Lane. SM to contact WLDC to raise awareness. (<i>Post meeting note: WLDC are going to investigate these concerns</i>) 	SM

11.	<p>Highways, Footpaths, Signage, Speed Awareness and Law Enforcement (see sections below for each element):</p> <ul style="list-style-type: none"> i. Highways – Back Lane surface - problems remain. (For Drainage, please see relevant Section 12) ii. Footpaths – nothing to report. iii. Signage – Sign to St Cuthbert’s still to be sourced. (SM) iv. Speed Awareness – the 30-mph limit is now in place. There have been observed changes in the speeds drivers are doing on entry to the village, although a number speed up on exit. The data has shown a small change to habits, but it is still early days. 	SM
12.	<p>Emergency planning & drainage:</p> <ul style="list-style-type: none"> i. Concern remains as to the functionality of the drains at the corner of Back Lane near to Garden House. It was noted that a previous survey conducted by the Parish Council had revealed that this flowed into a chamber under the garden of Garden House which was found to have tree roots penetrating (date of this survey unknown but followed the floods in 2007). Work to commence by Highways (LCC) on 15th December with works expected to last approx. 3 days (<i>Post Meeting note: works carried out</i>). ii. Drainage in the village to be monitored regularly, especially the drains to the rear of Back Lane and School Lane. Further maintenance work to be considered with the support of the local landowners should this become necessary. 	ALL
13.	<p>Village assets:</p> <ul style="list-style-type: none"> i. The inventory of assets and location to be reworked (SM) 	

14.	<p>Friends of St Cuthbert's Church:</p> <ul style="list-style-type: none"> i. See Planning Section 10. ii. Works likely to start in the new year. 	
15.	<p>Review Action Log reviewed and to be updated (copy to be sent to NB)</p>	All
16.	<p>AOB</p> <ul style="list-style-type: none"> i. At the September Meeting SM had proposed a bench be purchased and placed bench on the triangle near the village sign this was agreed and costed at approx £265 + VAT confirmed by LD and PW. However, the originally proposed bench was considerably more when the order was being placed, and an alternative was proposed which was agreed (LD and MB) (Action SM to order and invoice NB. Ground spikes to be purchased to deter theft (SM) (<i>Post Meeting Note</i>: this has been purchased along with the ground spikes by SM, invoice received) ii. Village Bonfire held on 8th November. All agreed that this and the village quiz and picnics should be annual events. iii. A cut Christmas tree is to be donated by one of the parishioners and erected on the triangle near the village sign. A rooted tree would then be planted via the same donor for the future. (<i>Post Meeting Note</i>: Cut tree displayed over the Christmas period and rooted tree now planted) iv. New BPC emails to be utilised due to changes in security issues in 2026. SM provided all Councillors with new email addresses and NB proposed these be used from 1st January 2026 to afford everyone the opportunity to get to grips with the new system. Emails should be used for formal recordable business and WhatsApp reserved for "chat" v. No representative the main landowners was able to attend. Therefore, no updates on behalf of the Estate. vi. White gates – these will need maintenance in due course. Exterior paint to be purchased to enable this to be undertaken in the Spring. 	SM

	<p>vii. Dog Waste bin – it had been noted that there were bags of dog excrement being left on School Lane around the 30-mph sign. It was proposed that the remaining unused bin be cited at this point. There were concerns raised about this and SM to check permission to use the LCC sign.</p> <p>viii. Non metered supply to telephone box on East Lane is regularly monitored by NB. No further cost incurred at present.</p> <p>ix. SM to attend the LALC Chair’s training session on 4th December via Zoom. (<i>Post Meeting Note: attended</i>)</p> <p>x. It was suggested that if new (and old) residents are interested in the village’s history they be directed to the former Chair of BPC who has extensive knowledge and is happy to share.</p> <p>xi. SM Proposed that signs be purchased for the Old Forge Footpath and Paddock advising that these are owned and maintained by the BPC (logo for BPC to be added). Agreed by LD and PW. Further discussion to be had as to where to site these.</p> <p>Meeting closed at 20:45</p>	<p>SM</p> <p>SM</p> <p>SM</p>
17.	<p>Date and times of future meetings</p> <p>Monday, 23rd February 2026</p> <p>Monday, 11th May 2026 Annual Village Meeting (AVM) Annual Parish Council Meeting (APC)</p> <p>Monday, 13th July 2026</p> <p>Monday, 12th October 2026</p> <p>Monday, 22nd February 2027</p> <p>All Start times 19:30 19:30 + Venue BSA Hall for ALL</p>	