

BRATTLEBY PARISH COUNCIL

Annual General Meeting

Approved Thursday 30th May 2024

BSA Village Hall

18:00 Start

Councillors present:

Chair - Councillor - Stephen Morris (**SM**)

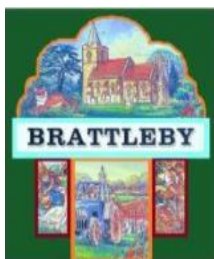
Councillor - Lynne Doyle (**LD**)

Councillor - David Wright (**DW**)

Clerk: Nicki Walsh (**NW**)

In attendance: 4 members of the public – all residents of the Parish of Brattleby

Agenda item	
1.	<p>Appointment of Officers (all voted in and seconded by Councillors present):</p> <ul style="list-style-type: none">I. Chair – Councillor Stephen MorrisII. Vice Chair – Councillor Lynne DoyleIII. Clerk and RFO – Nicki WalshIV. Responsible Officers:<ul style="list-style-type: none">a. Paddock and Trees – Councillor Lynne Doyleb. Website – Councillor Pam Watsonc. Drainage and Surface Water - Councillor David Wrightd. Roads and Traffic Management - Councillors Stephen Morris and Councillor Mark Blackburn
2.	<p>Apologies and receipt of declarations of interest</p> <p>Councillor - Mark Blackburn (MB) Councillor - Pam Watson (PW)</p> <p>No declarations of interests were made, or dispensations announced</p>
3.	<p>Approval of Minutes of previous meeting</p> <p>Minutes were available and agreed as a being a true record. These are available on the Parish Council website.</p>



4.	<p>Chairman's remarks</p> <p>SM thanked the Councillors for all their hard work over the last year. Significant progress has been made on a number of actions including:</p> <p style="padding-left: 40px;">Tidying of the Paddock including trees and East Lane to Back Lane Path - LD and PW. Traffic calming measures - MB Drainage and Surface Water – DW Website and Events – PW and LD</p>
5.	<p>Clerk's report:</p> <p style="padding-left: 40px;">I. Correspondence to clerk – email received for Councillors to attend a West Lindsey District Council training session covering the Code of Conduct and Standards.</p> <p>The session will be for 1 hour and is available 'in person' at the Guildhall or as a Teams meeting. It will cover the Code of Conduct and the importance and challenges of standards in public life.</p> <ul style="list-style-type: none"> • 10th July 2024 6.00pm Teams Session (SM, LD and NW confirmed) • 11th July 2024 2.00pm Guildhall, Gainsborough • 17th July 2024 11.40am Teams Session <p>Councillors MB, PW and DW to confirm which session they would like to attend.</p>
6.	<p>RFO</p> <p style="padding-left: 40px;">I. End of year financial audit – completed and signed AGAR Form 2 and Certificate of Exemption – recorded as complete in minutes by DW acting RFO and SM. To be scanned and issued to Pw for publication onto the Website Appointment of auditor</p>
7.	<p>Correspondence to councillors</p> <p style="padding-left: 40px;">None declared</p>
8.	<p>Governance</p> <p style="padding-left: 40px;">I. Standing Orders II. All other matters</p>
9.	<p>AOB: Discussed at the Annual Village Meeting (see separate minutes)</p>
10.	<p>Date of Next AG Meeting: TBC</p>
11.	<p>Chair and clerk remained for the Annual Village Meeting (AVM) (See separate minutes)</p>