



# BRATTLEBY PARISH COUNCIL

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## Minutes of the Brattleby Parish Council (BPC) meeting held at the BSA Village Hall on Monday, 2<sup>nd</sup> September 2024 Commencing at 19:30

### Councillors present:

Chair - Councillor - Stephen Morris (**SM**)

Vice Chair - Councillor - Lynne Doyle (**LD**)

Councillor - Pam Watson (**PW**)

Councillor - Mark Blackbourn (**MB**)

Clerk - Nicki Walsh (**NW**)

Interim RFO - David Wright (**DW**)

**In attendance:** 6 members of the public – all residents of the parish of Brattleby

Agenda item	Action and by whom
1) Apologies.  Councillor - David Wright ( <b>DW</b> )	
2) Declarations of interest and dispensations:  No declarations of interests were made, or dispensations announced.	
3) Minutes of previous meeting – the minutes of the last meeting (July 24) were approved subject to minor modification to section 12i and will then be uploaded to BPC website ( <b>PW</b> ).	All
4) Matters arising:  i. <b>RAF Scampton encampment</b> (See Section 5ia of the previous minutes) – reported to have now been removed.	

	<ul style="list-style-type: none"><li>ii. <b>Village signage</b> - See Section 5ib of the previous minutes. East Lane no additional sign required. Church Sign see <b>Section 11</b></li><li>iii. <b>Potholes on Back Lane</b> – repair work has been completed on the reported potholes adjacent to East Hall Farm Also see <b>Section 11</b></li><li>iv. <b>Works behind Corner Cottage</b> have recommenced (see section 10)</li><li>v. <b>Village Picket Gates</b> – see Section 11b</li><li>vi. <b>Update on Speed Awareness and limits</b> See Section 11d</li><li>vii. <b>SM</b> had a virtual meeting with Lincs Police commissioner – discussion took place around youth crime and “growing houses”.</li><li>viii. <b>Defibrillator (AED – automatic external defibrillator)</b> – It was previously reported that during cold conditions under 4degC the battery was not functioning effectively. <b>SM</b> previously suggested that the Defib be moved to the telephone box where there is a supply of unmetered electricity which will supply a small low wattage heater which in turn will help maintain the integrity of the battery. <b>SM</b> sought advice from a qualified electrician as to the practicalities of installing a heater and moving the Defib, this is possible and will be <b>Actioned</b>. Signs to be acquired for the telephone box indicating the Defib is in situ.<ul style="list-style-type: none"><li>a) <b>A government application was made for a new Defib.</b> Outcome awaited at the time of the meeting, although it would still be situated in the telephone box. It was suggested that both could be available for use.</li><li>b) Villagers to be advised of both the move and the current issues with battery life in extremely cold weather.</li><li>c) The issue of training was raised again with those present agreeing this should be investigated.</li></ul></li><li>ix. There had been a recent incident in the village with cyclists who were using School Lane and Brattleby Hill for a time trial, where pedestrians and a car were in a cyclist’s way and abusive and offensive language had been used. The marshals for the race were disinterested and had in fact blocked the footpath with their car. <b>SM</b> to write to British Cycling about notification of such events to ensure villagers are aware (<b>Action</b>) <b>nothing heard back at the time of the meeting.</b></li><li>x. <b>All other items covered by the relevant Section within the Minutes</b></li></ul>	
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5)	<p><b>Public Session:</b> Six members of the public attended all of whom live within the parish of Brattleby.</p> <p>Items raised in order:</p> <ul style="list-style-type: none"> <li>i. <b>Village sign</b> (millennium sign)– this is looking faded, and it was proposed that this be reviewed/ renewed. There is the prototype in the church, but it was unclear as to the state of this. It was advised that Mike Spencer would have details of the previous commission.</li> <li>ii. <b>Drainage</b> see Section 12</li> <li>iii. <b>Picket Gates</b> – LD contacted Highways who stated that planning is only necessary for gates over 1 meter. A discussion took place around the possible materials that could be used, composite or wood. Due to budgeting issues, it was decided this would be reviewed in April 2025.</li> <li>iv. The villages sign on North entrance of the village was noted to be damaged. <b>SM</b> has requested a new one.</li> </ul>	
6)	<p><b>Clerk’s report:</b></p> <ul style="list-style-type: none"> <li>i. <b>Correspondence to clerk</b> – Nothing of note.</li> <li>ii. <b>NW</b> – confirmed her participation in the Lincolnshire wide LALC- towns and parishes group. Messages and notifications of relevance will be passed on to members of the BPC for discussion.</li> </ul>	
7)	<p><b>RFO</b></p> <ul style="list-style-type: none"> <li>i. Financial Position (<b>DW</b>) - see BPC council website for latest report.</li> <li>ii. <b>NW</b> to take over as RFO, transfer of duties to be arranged by <b>SM</b> and <b>DW</b>.</li> <li>iii. Rebate for grass cutting to be claimed in October.</li> </ul>	
8)	<p><b>Correspondence/ Council Matters:</b></p> <ul style="list-style-type: none"> <li>i. <b>Spring bulb planting</b> – correspondence received by <b>SM</b> with quotations. 1,000 bulbs = £50</li> </ul> <p>It was agreed that sites for planting would need to be agreed but the footpath between East Lane and Back Lane and the Paddock would be priority sites.</p>	

	<ul style="list-style-type: none"> <li>ii. Lincs Showground CEO had responded to <b>SM</b>'s letter which expressed concerns about traffic diversions and increases during events this was duly noted and CEO offered to attend a future BCP meeting.</li> </ul>	
9)	<p><b>Trees &amp; Conservation:</b></p> <ul style="list-style-type: none"> <li>i. Tree warden report (<b>LD</b>): Nothing to report</li> <li>ii. <b>PM</b> raised the issue of the Red Chestnut on the Paddock, and the possible risk posed. <b>LD</b> to contact Carol Slingsby at WLDC to ascertain its status.</li> <li>iii. Review of village grass cutting to be had in view of costs.</li> <li>iv. Hedge maintenance – a discussion took place about the need for property owners to ensure both sides of their hedges are maintained especially where they encroach on to the highway or public footpaths.</li> </ul>	<p>LD</p> <p>SM</p>
10)	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>i. Discussion took place again regarding the rear of Corner Cottage. Work, at the time of the meeting had recommenced with new planning permissions which can be viewed at <a href="http://West-Lindsey   Public Portal (statmap.co.uk)"><u>West-Lindsey   Public Portal (statmap.co.uk)</u></a>.</li> <li>ii. It was reiterated that all development in and around the village should be forwarded for comment by BPC in line with the Neighbourhood Plan (2015) <a href="https://www.west-lindsey.gov.uk/planning-building-control/planning/neighbourhood-planning/all-neighbourhood-plans-west-lindsey/brattleby-neighbourhood-plan"><u>https://www.west-lindsey.gov.uk/planning-building-control/planning/neighbourhood-planning/all-neighbourhood-plans-west-lindsey/brattleby-neighbourhood-plan</u></a>. This is of particular importance given the recent issues with excess water and possible links to the removal and filling in of attenuation ponds etc. It was agreed by all that the NHP is ready for an update.</li> <li>iii. Planning notifications now come directly to <b>NW</b> as clerk.</li> </ul>	
11)	<p><b>Highways. footpaths &amp; signage speed Awareness law Enforcement (see sections below for each element):</b></p> <ul style="list-style-type: none"> <li>i. <b>Highways –</b> <ul style="list-style-type: none"> <li>a. Back Lane has had further pothole repairs, but the issues of traffic usage and speed remain. Cllr Butroid has agreed to attend a future BCP meeting.</li> </ul> </li> <li>ii. <b>Village Picket Gates –</b> See Section 5</li> </ul>	<p>SM</p>

	<p>iii. <b>Footpaths – nothing to report – hedge maintenance see Section 10</b></p> <p>iv. <b>Signage</b> – See Section 5 Above</p> <p>v. <b>Speed awareness</b></p> <p>a. Speed Indicator Device (SID) now in situ and considered to be impacting on the speed of drivers through the village. Observations show that most drivers do slow to 40mph on their approach to the SIDs, although 4% remain above.</p> <p>a. Discussion took place around the need to drop the speed limit through the village to 30mph. <b>SM</b> to follow up (<b>Action</b>).</p>	SM
12)	<p><b>Emergency planning &amp; drainage:</b></p> <p>i. From previous minutes - Following the unprecedented rain fall in October 2023 and throughout the winter <b>DW</b> set up a sub-group/working party to review the adequacy of drainage throughout the village and surrounding area.</p> <p>A number of walk rounds took place, and a report has been generated. Essential maintenance works were identified for a number of land drains/ditches. Timmins Ltd were approved to undertake <b>initial</b> ditch clearance and maintenance to the East of the village behind Back Lane and School Lane. The invoice for this work has been received.</p> <p>Permissions for this have been agreed by the landowners, however <b>LD</b> questioned who was legally responsible for this work see <a href="https://www.west-lindsey.gov.uk">Land drainage   West Lindsey District Council (west-lindsey.gov.uk)</a> This work was completed in July 2024. Further work is likely to be needed however it was agreed that an extra-ordinary meeting be called to confirm the detail of work needed and funding implications. <b>SM</b> to contact <b>DW</b> who was on holiday for this meeting to arrange a date (<b>Action</b>).</p>	ALL  DW
13)	<p><b>Village assets:</b></p> <p>i. An inventory is now available and will be published on the BPC website</p>	All PW
14)	<p><b>Friends of St Cuthbert’s Church:</b></p> <p>i. Grass cutting has been outsourced</p> <p>ii. Plans are continuing for the interior re purpose</p> <p>iii. Footpath has been cleared</p>	
15)	<p><b>Review Action Log – reviewed</b></p>	All

16)	<p><b>Date and times of future meetings</b></p> <table border="1"> <thead> <tr> <th data-bbox="204 210 667 248">Future meetings</th> <th data-bbox="671 210 970 248">Time</th> <th data-bbox="975 210 1315 248">Venue</th> </tr> </thead> <tbody> <tr> <td data-bbox="204 255 667 293">Monday, 2<sup>nd</sup> December 2024</td> <td data-bbox="671 255 970 293">7:30 pm</td> <td data-bbox="975 255 1315 293">BSA Hall</td> </tr> <tr> <td data-bbox="204 300 667 338">Monday 3<sup>rd</sup> Feb 2025</td> <td data-bbox="671 300 970 338">7:30 pm</td> <td data-bbox="975 300 1315 338">BSA Hall</td> </tr> <tr> <td data-bbox="204 344 667 488"> <u>Annual Village Meeting and AGM April 7th 2025</u> </td> <td data-bbox="671 344 970 488">6:30 pm</td> <td data-bbox="975 344 1315 488">BSA Hall</td> </tr> </tbody> </table>	Future meetings	Time	Venue	Monday, 2 <sup>nd</sup> December 2024	7:30 pm	BSA Hall	Monday 3 <sup>rd</sup> Feb 2025	7:30 pm	BSA Hall	<u>Annual Village Meeting and AGM April 7th 2025</u>	6:30 pm	BSA Hall	
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17)	<p><b>AOB</b></p> <p>All business raised in either <b>Matters Arising</b> or through standard Agenda items.</p> <p><b>Meeting closed at 20:40</b></p>													