



BRATTLEBY PARISH COUNCIL

Minutes of the Brattleby Parish Council (BPC) meeting

held at the BSA Village Hall on Monday, 4th March 2024 Commencing at 19:30

Councillors present:

Chair - Councillor - Stephen Morris (**SM**)

Councillor - Mark Blackburn (**MB**)

Councillor - Lynne Doyle (**LD**)

Councillor - Pam Watson (**PW**)

Councillor - David Wright (**DW**)

Clerk: Nicki Walsh (**NW**)

Apologies:

In attendance: 7 members of the public – all residents of the parish of Brattleby

Agenda item	Action and by whom
1) Apologies. – none	
2) Declarations of interest and dispensations No declarations of interests were made, or dispensations announced.	All
3) Minutes of previous meeting – the minutes of the last meeting (Dec 23) amendment made to item AOB 17.i- Post meeting note: Minutes approved and uploaded to BPC website.	NW & All
4) Matters arising: I. Action log – All councillors asked to review allocated actions and report back to the Chair. No further Matters arising	ALL

5)	<p>Public Session: Seven members of the public attended all of whom live within the parish of Brattleby.</p> <p>Items raised:</p> <ul style="list-style-type: none"> i. Power supply to the Paddock. Given the use of the Paddock for social events it was asked if a quotation could be gained for an outdoor power socket. This would appease issue around H&S especially for events such as the Village bonfire. Action- practicalities and costings to be sourced. ii. Village flora- it was suggested that the BPC look at acquiring spring bulbs which can be then planted in various locations, especially between Back Land and East Lane. Action: for BPC to source bulbs for Autumn planting cost dependent. iii. Streetlamp outside the Church – appears to be functioning sporadically. This has been reported. iv. Drainage – see Section 12. v. Green and Black bins at the church are put out but no consistency to this. Question raised about the cost of the garden waste bin. Action: to seek confirmation of this from the Friends of St Cuthbert's. vi. Challenges and variability of internet across the village. Those present shared their experiences which were variable dependent on the providers used and the requirements of the services. 	<p>SM</p> <p>All</p> <p>All</p>
6)	<p>Clerk's report:</p> <ul style="list-style-type: none"> i. Correspondence to clerk – Nothing of note. All correspondence of note had been shared with the BPC members and any relevant items picked up for either the Agenda or AOB. <p>NW – confirmed her participation in the Lincolnshire wide LALC- towns and parishes group. Messages and notifications of relevance will be passed on to members of the BPC for discussion.</p>	
7)	<p>RFO</p> <ul style="list-style-type: none"> ii. Financial Position – Strong - see BPC council website for latest reports. iii. Precept (power to raise money through the local Council Tax and have a duty to provide accounts. Upped to 3500 for 2024 	
8)	<p>Correspondence/ Council Matters:</p> <ul style="list-style-type: none"> i. An Inter council meeting had been arranged for 7th March with regard to the issues being faced with regard to the change of use for RAF Scampton. 	

	<p>Members of BPC were to attend. However, this has been postponed at the request of WLDC “to enable them to access a few issues that have arisen” A new date will be arranged as soon as possible and communicated to BPC. (notification Cllr Chris Sneath, Scampton)</p>	
9)	<p>Trees & Conservation:</p> <p>Tree warden report (LD):</p> <ul style="list-style-type: none"> i. Nothing to report (see Sept minutes for completed works) ii. PW was thanked for her work sourcing the work done on the footpath near “old forge” (The Orchard) between East Lane and Back Lane. It was agreed that that trimming of the grass and weeds and fruit trees made the whole area look much better. This will now be done on an “as required” basis by the same provider. It was suggested the grass cutters are asked to keep the width of path maintained. Action: to discuss with the above this being included in the schedule of works. iii. A comment was made about excess growth of ivy on the trees at the top of Brattleby Hill. Action: To encourage walkers to remove ivy from trees. 	
10)	<p>Planning:</p> <ul style="list-style-type: none"> i. Discussion took place again regarding the rear of Corner Cottage. Work is still in cessation. However, a planning application has been received but had not been forwarded to BPC. DW has informed WLDC of the change of Chair with all applications to be reviewed by the BPC with commentary been made where required. New application can be found at https://www.west-lindsey.gov.uk/planning-building-control/planning/view-search-planning-applications/search-planning-application-database?id=147675&nb=1 ii. It was stipulated that all development in around the village should be forwarded for comment by BPC in line with the Neighbourhood plan (2015) https://www.west-lindsey.gov.uk/planning-building-control/planning/neighbourhood-planning/all-neighbourhood-plans-west-lindsey/brattleby-neighbourhood-plan. This is of particular importance given the recent issues with excess water and possible links to the removal and filling in of attenuation ponds etc. 	
11)	<p>Highways. footpaths & signage speed Awareness law Enforcement (see sections below for each element):</p> <ul style="list-style-type: none"> a) Highways – <ul style="list-style-type: none"> i. Back Lane was included in the walk round review of the village (LCC executive councillor and Councillor Richard Butroid) and it was noted to be in a particular poor stage of repair, despite the recent pothole filling in adjacent to Ashwell. Report to follow. 	

	<p>b) Footpaths</p> <p>i. See above item - 9 ii</p> <p>c) Signage – East Lane needs a sign from both directions off the main road.</p> <p><i>i. Church sign needed. Outstanding from Dec 23 minutes and not discussed.</i></p> <p>d) Speed awareness</p> <p>i. New Speed Indicator Device (SID) now in situ following cost matching by WLDC. Southern sign replaces the original however the northern sign has had to be moved into the village due to the risk of damage due to the pole being too near the road. It was accepted that this was not ideal as only deters speeding motorist once in the village and does not cover the approach to School Lane. SM advised that Lincolnshire Road Partnership were going to visit and recommend re-siting.</p> <p>ii. Early indications appear to show these are having a positive effect on reducing speeds in the village both from the data collated and from observations of various members of the BPC and parishioners present.</p>	<p>SM</p> <p>SM</p>
12)	<p>Emergency planning & drainage:</p> <p>I. Following the unprecedented rain fall in October and throughout the winter further extensive discussion took place about the state of the drainage network. DW leading on this and has undertaken a number of walk rounds including with Timmins Flood risk and drainage services- Home - Timmins Engineering Design Services (timminsconsulting.co.uk). DW identified there are two main issues with potential and actual risk to the village:</p> <p>a) Water from the Hills, no way of escape in times of severe downpours</p> <p>b) Water table levels excessive</p> <p>II. Sub-group to be formed to review the overall drainage within the village and adjacent areas. 3 volunteers were recruited at the meeting in addition to BPC members. DW to meet up and review the overall situation including confirmation of where there are actual and potential problems in the current drainage and water relief systems. Terms of reference of this group will include looking at dykes, road drainage, effect of collapsed curbs, historical excessive water issues as well as historical use and location of attenuation ponds. Action - Report to be shared with BPC.</p> <p>III. It was noted that there were reports that following the recent repairs undertaken by Anglian Water in the South of the village, there is a further leak which they have yet to identify which is impacting on the water pressure for the properties at the top of Brattleby Hill.</p>	<p>ALL</p> <p>DW</p>
13)	<p>Village assets:</p>	

	<p>I. No inventory was available therefore a new list will need to be compiled. Action NW to issue spreadsheet and circulate to councillors. Post meeting note this has been circulated. Once completed will be collated by NW</p>	NW ALL												
14)	<p>St Cuthbert's Church: No report from the Friends of St Cuthbert's See Public Session with regard to rubbish bins</p>													
15)	Review Action Log – see below and See Matters Arising	All												
16)	<p>Items for next meeting + date of next meeting (see end of Minutes for all meeting dates and times.</p> <table border="1"> <thead> <tr> <th>Future meetings</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Monday, 3rd June 2024</td> <td>TBC</td> <td>TBC</td> </tr> <tr> <td>Monday, 2nd September 2024</td> <td>TBC</td> <td>TBC</td> </tr> <tr> <td>Monday, 2nd December 2024</td> <td>TBC</td> <td>TBC</td> </tr> </tbody> </table>	Future meetings	Time	Venue	Monday, 3 rd June 2024	TBC	TBC	Monday, 2 nd September 2024	TBC	TBC	Monday, 2 nd December 2024	TBC	TBC	
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17)	<p>AOB</p> <p>i. 7000 Acres campaign was raised DW to chase up (Action) post meeting note report forwarded by DW.</p> <p>ii. Defibrillator - Battery not functioning effectively. SM suggested that the Defib be moved to the telephone box where there is a supply of electricity to maintain the integrity of the battery as well as keep out of extremely cold temperatures which affect battery function SM to explore replacement battery cost and warranty (Action)</p> <p>iii. Neighbourhood watch –JH (see previous Minutes AOB) stated he was still happy to undertake this role but the website was poor. Advised to contact local police officer PC Steve Toyne to take the matter further and confirm requirements (Action).</p> <p>iv. SM stated he had been contacted by LCC with regard to anti-fraud services with the offer of some awareness/prevention stickers. These will be placed in the telephone box (Steven can you confirm here who you contacted you etc).</p> <p>v. BPC AGM – this was confirmed for 20th May. This is a legal requirement of the BPC and will be promoted once the venue and time are confirmed. Action SM and NW</p>	SM SM												

Meeting Action Log - March 24 (aligns in part with Members Action Log held separately on Excel)

Agenda Item No	Action	Responsible individual (s)	Status @ time of meeting	Comments/ solution
4i	BPC action log	BPC	Commenced	
5i	Power supply to Paddock	SM	Commenced	
5ii	Village Flora - Bulbs	BPC	Commenced	
5iii	Church bins	SM	Commenced	
11i	Back Lane - road surface	SM	Commenced	
11ii	SIDs	SM	Commenced	
12 ii	Drainage sub group	DW (councillor)	Group to meet and report back	
13 ii	Village assets record	BPC + clerk	Outstanding	
16 vi	Defib + battery Move and replace	SM	On-going	
16 vii	Neighbourhood watch	JH (parishioner)	On-going	