



BRATTLEBY PARISH COUNCIL

Minutes of the Brattleby Parish Council (BPC) meeting held at the BSA Village Hall on Monday, 4th September 2023 at 19:15

Councillors present:

Councillor David Wright (**DW**) (Acting Chairman) in the absence of Councillor Stephen Morris (apologies sent)

Councillor Mark Blackburn (**MB**)

Councillor Lynne Doyle (**LD**)

Councillor Pam Watson (**PM**)

Clerk: Nicki Walsh (**NW**)

Also present 5 members of the public – all residents of the parish

Agenda item	Action and by whom
1. Apologies. See above.	
2. Declarations of interest and dispensations No declarations of interests were made or dispensations announced	
3. Minutes of previous meeting – the minutes of the last meeting (April 23) were approved as a true record. No matters arising section on the Agenda. This will be added for the next meeting (Action)	NJW
4. Public Session: Five members of the public attended all of whom live within Brattleby village. Items raised: a) The change of collection times for the royal mail post box. These are now 9am Mon-Fri and 7am Saturdays. No notification received by Brattleby Parish Council (BPC)	

	<p>b) On going concern with regard to the Home Office placement of migrants on the former RAF base at Scampton. Meetings have been held with members of the Parish council in attendance. Followed by so called “public consultation meetings” at Lincolnshire show ground. Limited numbers were permitted to attend and based on Postcode, which excluded villages such as Welton.</p> <p>The issue of personal safety was raised by LD following a conversation with a village resident. This considered the safety of females walking near the perimeter of the camp. Discussion reflected that personal safety is important and that self-assessments of risk and aids to counteract this such as carrying of mobile phones should be recommended. The issue of vulnerability for residents was an area that consultation meetings had not given any reassurances on.</p> <p>c) Thanks to Paul (East Hall Barn) for removing the metal stake at the entrance to the “cut through” from East Lane to Back Lane.</p> <p>d) Discussion took place about the caravan which was abandoned on Thorpe Lane. Initially reported to West Lindsey District Council (WLDC). However, in the interim the caravan was raised to the ground and all burn debris has been removed.</p> <p>e) Acknowledged the repair of potholes near the bus shelter.</p> <p>f) Bas Blackburn informed the BPC that he had applied to WDLC to have the kerb dropped on to Thorpe Lane.</p>	
5.	<p>Clerk’s report:</p> <ul style="list-style-type: none"> • Correspondence to clerk <p>No report was forth coming due to the former clerk leaving the village. Thanks to Simon Hunt for his time as clerk.</p> <p>See item 7 regarding the replacement of the clerk.</p>	
6.	<p>RFO</p> <ul style="list-style-type: none"> • Financial Position <p>DW reported this was good and that any outstanding invoices had been paid.</p>	
7.	<p>Correspondence/ Council Matters:</p> <ul style="list-style-type: none"> • Replacement of Clerk <p>DW thanked NW for volunteering as the new Clerk. This will be a gradual introduction to the role and supported fully by other members of BPC.</p>	

8.	<p>Trees & Conservation:</p> <p>LD – Tree warden:</p> <ul style="list-style-type: none"> • Branch from the beech in the church yard has been removed • LD did question her responsibilities as Tree warden. • LD had received quotes for the maintenance of the trees on the paddock. The second of which was £1700 + VAT. This work was due to take place on 14th September. (Post meeting note - this work has been completed. After the WLDC permissions granted) • A comment was made about the grass that was left post moving on both the paddock and on Back Lane. It was acknowledged that this had never been collected merely redistributed using a leaf blower. 	
9.	<p>Planning:</p> <p>Nothing of note with regard to planning applications</p> <p>Discussion took place with regard to the rear of Corner Cottage. Work has currently ceased as the application has been withdrawn see link to documents Search the Planning Application Database West Lindsey District Council (west-lindsey.gov.uk)</p>	
10.	<p>Highways. footpaths & signage speed Awareness law Enforcement:</p> <p>a) Highways –</p> <ol style="list-style-type: none"> i. The pothole near the bus shelter was reported to have been filled. ii. Comments were made about the deterioration of Back Lane, with potholes and damaged verges being key issues. <p>b) Footpaths</p> <ol style="list-style-type: none"> i. LD mentioned the growth of vegetation on the path next to the “Old Forge” i.e. the link path between East Lane and Back Lane – it was suggested by PW to ask a local contact if they might be able to support this. Post meeting note – this contact is not able to support due to workload commitments. <p>c) Signage – nothing to report</p> <p>d) Speed awareness</p> <ol style="list-style-type: none"> i. In absentia – SM has been in contact with Highways to ask them to consider a speed reduction scheme throughout the village. LCC Speed Limit Policy’s Tariff (see link to policy doc Adobe PDF - Speed Limit Policy (lincolnshire.gov.uk) Specifically page 8) which demonstrated that the Brattleby score demonstrates a need to reduce the overall limit. ii. The speed sign south of the village has been elevated. iii. Discussion took place around the speed signs into and out of the village. It was agreed these were dated and no longer fit for purchase. It was decided BPC should consider purchasing signs 	ALL

	<p>(Speed Indicator Device – SID) similar to those in Scampton and Cammeringham. (Action)</p> <p>iv. “Cut out Cops”- It was agreed that the village would benefit from these. MB reported a positive response to these during his travels in Scotland. There are several possible options however after discussion it was decided that two should be purchased. One of which should be a PC with a speed-gun and WPC (Post meeting note these have been purchased and were placed in situ for the first time 10th October 2023).</p> <p>v. It was suggested that an evaluation should then take place (Action)</p> <p>vi. Discussion took place about the possibility of using a “gated village” approach to reducing speed through the village. These would need to be built and volunteers needed to maintain them.</p>	ALL
11.	<p>Emergency planning & drainage:</p> <p>6/12 monthly walk-round inspecting the drains is due. Date and time to be confirmed by those councillors responsible.</p>	ALL
12.	<p>Village assets:</p> <p>These were listed and distributed with the previous minutes by the former clerk</p>	
13.	<p>St Cuthbert’s Church:</p> <p>No representatives present. It was noted that the path between the church door and gate had been cleared thanks to Stephen Moore</p>	
14.	<p>Review of Action Items Spreadsheet (see below for general council actions) Appendix one</p>	
15.	<p>Items for next meeting + date of next meeting</p> <p>Monday, 4th December 2023 Time TBC</p>	
16.	<p>AOB</p> <p>i. BPC policies are now in place and on the website:</p> <ol style="list-style-type: none"> a. GDPR b. Complaints c. Images (i.e. photo permissions) d. Code of Conduct <p>The above were formally adopted, motion by PW and seconded by LD</p> <p>ii. Bonfire – discussion took place about what people felt about this going ahead again this year. It was agreed this was a nice social event. Discussion took place about the details of the insurance with regard to indemnity. Fireworks are not permitted. (Post meeting note: this has been referred to SM in order to ensure public liability costs are covered. Which they are).</p> <p>It was agreed that this event should take place on <u>Sunday, 5th November.</u></p>	

<p>iii. Village Venture – it was agreed this was a helpful publication, signposting residents to services etc. Links to current edition to be put on WhatsApp group and BPC website. PW had been in contact with the Editor due to the lack of representation of Brattleby in the publication. A donation is to be made with advertising space as part of the arrangement which could be use as required by BPC. <i>Motion proposed by PW and Secoded by DW. (Action)</i></p>	PW
<p>iv. Welcome pack – PW circulated the refreshed information which is now in the form of a postcard which can be physically handed to new residents.</p>	DW
<p>v. Water pump needs painting DW volunteered (Action)</p>	DW
<p>vi. 7000 Acres campaign was raised DW to chase up (Action)</p>	
<p>vii. Defibrillator training – a question was raised about who in the village had undergone training use an AED. A couple of those present had undergone this training how it was suggested this be looked at and perhaps either LIVES or St John be contacted do provide training for those who would like this. Also a register of those “certified” to use, might be worthwhile.</p>	
<p>viii. Notice board in bus shelter. Ideas about a new notice board were discussed however it was decided that the old board may benefit from a spruce up (Post meeting note – now completed and looking good)</p>	

Future meetings	Time	Venue
Monday, 4 th March 2024	TBC	TBC
Monday, 3 rd June 2024	TBC	TBC
Monday, 2 nd September 2024	TBC	TBC
Monday, 2 nd December 2024	TBC	TBC

Meeting Action Log

Agenda Item No	Action	Responsible individual (s)	Status	
3	Matters arising to be added to next Agenda	NJW (clerk)		
10 d (iii)	Consideration of the purchase of new speed awareness signs	BPC	On Going	
10 d vi	Evaluation of “Cut out cops”	BPC		
16 iii	Village Venture donation	PW (councillor)		

16 v	Painting of village water pump	DW (councillor)		
16 vi	Status of 7000 acres	DW (councillor)		