



BRATTLEBY PARISH COUNCIL

<http://parishes.lincolnshire.gov.uk/Brattleby>

Notes from the meeting held at the BSA Village Hall on Monday 15 November 2021.

Councillors present: Mr M Spencer (Chairman), Mr J Scott (Vice Chairman), Mrs J Strange, Mr D Wright.
Clerk: Mr Simon Hunt (Also RFO)
Also present: 3 members of the public (all residents of the parish).

1 Apologies.

There were none.

2 Declarations of interest and dispensations.

There were none.

Public forum.

I. A resident raised the matter of the positioning of the dog refuse bin on the path leading into Back Lane and the council's intention to move it. The resident argued that re-positioning the bin would be a waste of money, particularly given that the positioning had yet to be tested. A discussion ensued, and **it was resolved that no action was to take place with the bin / bin post until further resident opinions could be taken.**

II. A second resident raised the matter of a recent Community Speed Watch activity in the village, noting that the outcome was likely to be ineffective as speed warning signage as, based on their knowledge and understanding, the signs were not the requisite 100m away from the speed check. This was supported by a third resident with experience of the policework involved in follow-ups. Discussion of the initiative ensued. Mr Spencer affirmed that the council was making an effort to reduce speed through the village. Mr Spencer actioned **the clerk to email a copy of the Speed Watch training materials to those involved, at the earliest opportunity**, and would check signage requirements with the Speed Watch team at Lincolnshire Safety Partnership to ensure the next events were compliant.

3 Minutes of previous meeting.

Mr Spencer invited comment on the notes of the previous meeting, which had been dispatched in advance.

Pertaining to item 12 of the notes, Mr Scott noted that those intending to paint the phone box were no longer able to do the work. It was agreed that **Mr Scott is to speak to a neighbour who expressed an interest in doing the work.**

Pertaining to AOB in the notes, Mrs. Strange raised the matter of further obstructions from tree growth and a question of whether the matter was the responsibility of WLDC. **It was agreed that Mr Spencer is to look and as necessary report the matter to the clerk if a letter to the council is required.**

4 Chairman's remarks / Validation of minutes.

Mr Spencer proposed that the notes were a valid record of the previous meeting. All councillors agreed and the notes were signed as the minutes.

5 Clerk's report.

I. Correspondence to clerk.

- An email about the re-positioning of the dog-refuse bin: It was proposed that the bin post could be removed to solve the problem. It was agreed that the **clerk notes removal of the bin-post as an agenda item for the next meeting.**

- An email promoting events for the upcoming Queen's Platinum Jubilee: A discussion arose around the success of a recent bonfire event arranged by residents and the need to get villagers further involved in the future. The clerk suggested a newsletter to be posted out to villagers inside copies of Village Venture. It was agreed that **the clerk is to write a newsletter, to go out as soon as possible.**

- An email from a resident complaining about tree cuttings near the bus stop. Mr Spencer stated that the 'cuttings' were the result of wind damage and had been cleared up. **The clerk is to respond to the resident with this explanation.**

II. Update on Council Website.

The clerk reported that the Council website was up-to-date and fully functioning. A short discussion arose around GDPR and previous uses of the website for reporting deaths in the village. The clerk proposed a monthly subscription-style village

update email for reporting more personal village news. It was agreed that **the clerk is to include a proposal for a village update email in the new newsletter** (actioned above).

6 RFO report.

I. Financial position: The RFO distributed a financial summary, stating that finances currently balance and are in good order to meet remaining costs for the year.

II. Petty cash system: It was agreed that **clerk is to establish and manage petty cash of £100**, to be used by council for non-invoiceable purchases.

III. Online banking & signatories: The **clerk is to contact the bank to discuss online banking / a bank card to pay for online invoices**.

IV. Setting the precept: The clerk presented the deadlines for setting the precept alongside notes on likely budget and previous precepts. It was unanimously agreed that the precept estimate should be £2000. **The clerk is to complete a precept estimate form proposing £2000 to WLDC by Friday 26th November.**

7 Correspondence to councillors.

Mr Spencer reported on 5 items:

I. An email wholeheartedly thanking the resident responsible for organising the village Bonfire night social event

II. An email to the clerk requesting that he write a letter of complaint to WLDC Conservation Officer regarding the mechanism for an Extension of the Village conservation area prior to any possible plans and consultation.

III. An email to WLDC regarding a freezer which had been left in a layby outside the village

IV. An email to WLDC requesting a leaf sweeper to attend to the village.

V. An email from a resident to all council expressing frustrations over its approach to village business. Discussion ensued in relation to recently deceased villagers and GDPR rules which may prevent their reporting on the council website.

It was agreed that a formal email response was inappropriate. **Mr Wright is to visit the resident to discuss the matter informally.**

8 Trees & Conservation.

Mrs Strange raised the matter of a Beech tree near the entrance to the church, part of which appeared to be failing and in danger of falling into the road. Discussion ensued, with Mrs Strange sharing photographs of the tree and stating that early enquiries suggested a costs of £250. It was agreed that the council needed to establish who owned the tree, with Mr Wright stating that the costs were more likely to be covered if the tree fell under the remit of WLDC Highways. It was resolved that **the clerk is to contact WLDC Highways and raise the matter as an urgent health and safety issue**. It was agreed that **Mr Spencer, Vice-chairman, and Mr Wright are to look at the tree directly after the meeting.**

9 Planning.

I. Lincolnshire local listing: It was agreed that there were no village assets to be considered for heritage listing.

II. Planning application 142697: It was unanimously agreed that there were no objections. Mr Scott commented that there were some other applications on the portal that had not been itemised for discussion. The clerk stated that he had not received any others. **The clerk is to complete and return a no comments form for said application. The clerk is to write to LWCD requesting that all planning application notifications are forwarded to council for comment.**

10 Highways, footpaths & signage.

I. Local transport plan: Mr Spencer invited the clerk to introduce the Lincolnshire local transport plan. Following a brief discussion, it was agreed that **the clerk is to forward Local Transport Plan materials to councillors for comment and any future agenda items**. Mr Spencer also asked that **the clerk is to forward any emails requesting parish engagement on the date that they are received and read by him.**

11 Emergency planning & drainage

No items were raised. The clerk, in his capacity as RFO, asked questions about the frequency for dredging flood defences and the likely need to plan dredging into budgets and future precept.

12 Village assets.

I. Biodiversity and the paddock: Mr Wright raised the matter of improving usage of the paddock, referencing biodiversity, village health and villager well-being. This led into further discussion around getting villagers involved and a segue into a discussion about village assets as a whole. It was agreed that **the council is to undertake an assessment of Village assets (by way of a village walk) on Sunday 5th December, 10:30AM.**

13 St Cuthbert's Church.

I. Village engagement: Mr Spencer raised the matter of the church being recently designated as a celebration church, and the need to encourage villagers to get involved to ensure its upkeep. Discussion ensued, particularly of the good works undertaken in the past and around the annual Open Churches event. It was resolved that **the clerk is to add the topic and a request for engagement to an upcoming newsletter**, actioned previously.

14 Items for next meeting.

1. The final setting of the 22/23 Precept

15 AOB.

I. Solar projects: Mr Spencer opened a short discussion on plans for nearby solar projects. No actions arose.

II. Booking of the village hall. Mr Spencer asked that **the clerk is to book the BSA Hall for the next meeting and for all future meetings.**

III. Litter in the village: Mr Spencer proposed that councillors meet to undertake some litter picking walks. Various dates were discussed but could not be agreed. It was proposed that **all councillors are let to let each other know times and dates of availability** for an event soon.

16 Date of next meeting.

It was agreed that the next meeting **is to be held on Monday 17th January 2022 at 7PM**

signature: _____

date: _____

signature: _____

date: _____